



City of Ellisville

One Weis Avenue

Ellisville, MO 63011

(636) 227-9660 FAX: (636) 227-9486

APPLICATION COVER SHEET

(please type or print)

**ALL APPLICABLE SECTIONS OF APPLICATION MUST BE COMPLETE
AND CONSISTENT WITH SUBMITTED MATERIALS**

Property Address: _____

Project Description: _____

PART A: PARTIES IN INTEREST

The full legal name of each party listed below (partnership, corporation, etc.) is required for review of the application(s). Having different individuals represent an Applicant at different meetings during the review process may result in unnecessary confusion and delay. Consequently, in the interest of promoting clarity, a consistency, and expediency, the City requests all Applicants, at the time of filing their Application, to identify a primary or principal **APPLICANT** (either attorney or non-attorney; corporations should see Notice below) who can be expected to attend each of the meetings during the Petition review process.

Notice to Applicants

In matters which qualify as contested cases under Section 536.010(2) R.S.Mo. corporations may not be represented by non-attorneys when the Council sits as an administrative tribunal. Non-attorney representation in such matters may constitute the practice of law under Section 484.010 R.S.Mo. All Applicants are cautioned to consult with an attorney prior to undertaking non-attorney representation.

Name and Title of **APPLICANT**: _____

Address: _____

Phone Number: _____ Email _____

Name of Business Owner(s) - if different than above: _____

Address: _____

Phone Number: _____ Email _____

Name of Property Owner(s) - if different than above: _____

Address: _____

Phone Number: _____ Email _____

Name of Architect, Landscape Architect, Planner or Engineer: _____

Address: _____

Phone Number: _____ Email _____

PART B: SITE DESCRIPTION

Legal Address of Property: _____ Locator No.: _____

Lot No.: _____ Block No.: _____ Current Zoning: _____

Current Use of Site: _____ 1 _____

Proposed Use of Site: _____

PART C: APPLICATIONS FILED (List the applications you will submit (i.e. Conditional Use Permit, Site Plan, etc.). A Letter addressed to the City must be submitted. The letter should completely describe who, what, why, where and when.

PART D: AUTHORIZATION (FULL LEGAL NAME IS REQUIRED)

Signature of Applicant (Required): _____ *Date:* _____

Title/Interest in Property: _____

Signature of Property Owner (Required): _____ *Date:* _____

Title/Interest in Property: _____