



City of Ellisville

One Weis Avenue
Ellisville, MO 63011

(636) 227-9660 FAX: (636) 227-9486

APPLICATION FOR ARCHITECTURAL REVIEW

(please type or print)

**ALL APPLICABLE SECTIONS OF APPLICATION MUST BE COMPLETE.
APPLICATION MUST BE CONSISTENT WITH SUBMITTED MATERIALS.
FIFTEEN (15) SETS OF PLANS MUST BE FOLDED TO APPROXIMATELY 8 ½ x 11 or 8 ½ x 14
IN SIZE. A \$50.00 APPLICATION FEE MUST ACCOMPANY THIS APPLICATION-NO FEE
REQUIRED FOR TEMPORARY SIGN VARIANCES.**

Property Address: _____

Applicant: _____

PART A: BUILDING CONSTRUCTION

Estimated Cost of Construction: _____ No. of Stories: _____

Total Height of New Structure/Addition: _____ How Was Height Measured: _____

Total Building size: _____ Existing Building Size: _____ Addtn Size: _____

Exterior Walls: Brick _____ Wood _____ Stucco _____ Siding _____ EIFS: _____ Other _____

Siding Material: _____ Exterior Wall Color: _____

Location of Siding: _____ Percent of Exterior Surface: _____

Roofing/Material: _____ Color: _____

Window Style: _____ Color: _____

Garage (if applicable) - Attached/Detached (circle one) Garage Door Style & Color: _____

Wall Lighting Type: _____ Hght: _____ Location: _____

Parking Lot Lighting Type: _____ Hght: _____ Location: _____

PART B: ALTERATIONS/EXTERIOR RENOVATIONS

Please describe all alteration/renovation: _____

PART C: ACCESSORY BUILDINGS, SCREENING AND FENCING

Location & type of enclosure of any exterior mechanical equipment (HVAC) or cooling towers : _____

Permanent Fences: Location: _____ Height _____ Material _____

Retaining Walls : Location: _____ Height _____ Material _____

Trash enclosure: Location: _____ Height _____ Material _____

PART D: APPEAL/WAIVER TO SIGN CODE

Description of Request: _____

Is the sign temporary (i.e. banner, yard sign, etc.)? _____

Ordinance Number or Description for variance requested: _____

Explain why the requirements cannot be met: _____

PART B: FINDINGS: The Architectural Review Board may modify one or more of the requirements and restrictions of the Sign Code, but only to the extent necessary to alleviate the unnecessary hardship or unwarranted practical difficulty. Mark the correct response:

YES	NO	
_____	_____	Compliance with the applicable provision of this Chapter would impose unnecessary non-economic hardship on a particular applicant; and
_____	_____	The requested modification will provide a result that is aesthetically equal to or superior to that which would be allowed through the strict application of the relevant provision; and
_____	_____	Strict compliance with the relevant provision is not necessary to promote the general spirit and intent of this Chapter.

PART E: FOR CITY USE -- A.R.B. CHECKLIST (Provide only as applicable to specific project)

_____ Fifteen (15) sets of drawings. Plans shall be drawn up at a scale adequate for easy reading, or as may be required by the City.

_____ Location map showing north arrow.

_____ Zoning district, subdivision name, lot number, dimensions and area. Include zoning of adjacent parcels where different than site.

_____ Location and identification of all setbacks and easements (existing and proposed).

_____ The materials and architectural style of all elevations.

- _____ Type, location, height and degree of brightness of all exterior lighting.
- _____ Landscaping plans must be very specific in terms of plantings and should provide maximum greenspace.
- _____ Location and screening of trash and recycling containers.
- _____ Location and screening of HVAC equipment.
- _____ Elevations from all sides showing relationship to adjacent properties. Specify all colors and materials.
- _____ Color rendering.
- _____ Provide exact dimension of exposed foundation, where applicable.
- _____ Deck details including type of wood, size of deck, railing detail, posts and balusters must be included on the plans.
- _____ Plans must contain information related to permanent fences regarding the height, design, material, special features, if any, and the manner in which the proposed fence will relate to the structure to which it is attached and to adjacent properties.
- _____ Retaining wall design, height and material must be shown on plan. Retaining walls should be constructed of material to match the main structure.
- _____ Driveway design and material must be shown on plans
- _____ Detail on the garage door(s) and windows should include type of material, color, and design.
- _____ Bring one set of color and material samples for all exterior materials including type and color of brick/stone/stucco, windows, siding and roofing to the ARB meeting.
- _____ Plans/blueprints are to be folded to approximate 8 ½ x 11 or 8 ½ x 14 in size.
- _____ Photograph of property (front elevation)
- _____ All amendments should be “clouded” and note referenced.
- _____ Other materials deemed appropriate by staff and/or the Architectural Review Board